

VILLAGE BOARD OF TRUSTEES
REGULAR MEETING
APRIL 15, 2025

A meeting of the Chairperson and Village Board of the Village of Ceresco, Nebraska, was held at the Ceresco Community Room in said Village on the 15th day of April, 2025 at 6:00 PM. Peterson called the meeting to order at 6:00 PM. Advance notice of the Regular Meeting, along with supporting documents were given to the Chairperson and all members of the Board. Notice of the Regular Meeting was given in advance thereof by posting at the Village Office, Ceresco Post Office, and CerescoBank. Peterson pointed out the Open Meeting Law Act posted on the wall of the Community Room. Answering roll call: Peterson, Burklund, and Johnson. Ruble entered the meeting at 6:02 PM. Custer entered the meeting at 6:35 PM. Also present: Jodi Sousek, Patty Kettelhut, Josie Hain, Alli Miller, Matthew Benn, Nancy Witters, Ariana Ceja, Dale Bohac, Shawn Manion, Cory Storm, Elijah Ehlers, Erica Landis, Jay Spearman, Tony Hernandez, Jody Anderson, Dustin Gushard, Brian Roland, Lynn Maxson, and Joan Lindgren.

Peterson moved to approve the March 18 minutes as presented. Burklund seconded. Voting Yeas: Peterson, Burklund and Johnson. Nays: none. Motion carried.

Burklund moved to approve the Interlocal Agreement with the City of Wahoo for mosquito spraying. Peterson seconded. Voting Yeas: Burklund, Peterson, Johnson, and Ruble. Nays: none. Motion carried.

The farmers' market banner was reviewed. Lindgren noted the State said you cannot have any business name on the banner. Shawn Manion would not be able to advertise her business on it. Manion asked if the Village will take on the extra cost of the banner, since she wouldn't be able to write it off. The NDOT Banner Policy was discussed. Peterson noted it is any business that cannot have its name on the banner, not just Grumpy Mugs. Johnson questioned how the Legion places its sign there. Manion said she questions that all the time. Peterson noted that will be a problem now that we know the answer. Lindgren noted she is waiting for a reply from the State regarding the Legion. Anderson was asked to get additional quotes for 2-two sided banners with: farmers' market, Saturdays, 8-12, 2nd & Elm. Lindgren noted Elm Street may be closed with the Water Main Project.

Bohac reviewed the 2023 Well Improvements: 1) Generator has been placed at the well site. 2) Still working on the building addition. 3) Blending protocol has been approved by the State. 4) Waiting on OPPD due to the storm. Lindgren noted she spoke with Dan Staben. They are waiting for one more transformer and hope to install in the next two weeks. 5) Change Order #4 to change the well completion date with the unforeseen circumstances from April 15 to July 15, 2025 to match with the generator completion date. Once OPPD hooks up, there needs to be a startup and a final inspection by the State. Peterson noted there has been concern from residents wanting to water.

Ruble moved to approve Change Order #4 to move the completion date to 7/15/2025. Peterson seconded. Voting Yeas: Ruble, Peterson, Burklund, and Johnson. Nays: none. Motion carried.

Bohac reviewed Pay Application #3. Discussion held.

Peterson moved to pay the Pay Application #3 in the amount of \$67,629.98. Ruble seconded. Voting Yeas: Peterson, Ruble, Johnson, and Burklund. Nays: none. Motion carried.

Insurance coverage for the new well and generator was discussed. Tabled to May meeting.

New valves for the well was discussed. Vrba has said they will honor their price. A quote was also received from M.E. Collins. Roland said he can replace the 4" gate wheel valves. It was noted that there is a 4" check valve with the new well, so only two are needed. Three 4" butterfly wheel valves are needed.

Peterson moved to have Vrba do the five (5) valves, the two (2) checks and three (3) butterflies in the amount of \$13,475.00. Burklund seconded. Voting Yeas: Peterson, Burklund, Johnson, and Ruble. Nays: none. Motion carried.

Bohac reviewed Change Order #2 for the 2024 Water Main Improvements: 1) An updated map with four (4) additional services was reviewed. 2) Seeding and traffic control deducted from the contract. 3) An additional 20 sq yards of paving for each additional service. 4) Roland noted there was one more service to add near the fire hydrant, which can be added later.

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Peterson moved to approve Change Order #2 for the 2024 Water Main Improvements. Ruble seconded. Voting Yeas: Peterson, Ruble, Johnson, and Burklund. Nays: none. Motion carried.

Bohac reviewed the Splash Pad Project: **1)** Valve replaced. **2)** Plumber coming tomorrow morning to tie into the valve. **3)** Pressure test the features this week. **4)** Splash pad will be poured next week.

Jay Spearman was present to review bonding for the 2024 Water Main Improvements. Tabled to May.

Lindgren reviewed the additional water costs and noted the accountant recommended bonding as much we can. She also noted the Village has a \$110,000 line of credit at CerescoBank for water, but haven't taken any yet. Additional costs include: **1)** Upgrade of the water main in the new Hunter Subdivision of \$59,000. **2)** Valves for the wells. **3)** Valve replaced at the park of \$3,600. **4)** OPPD cost for transformers of \$15,000. **5)** Raising hydrant for Hunter Subdivision 1st Addition of \$2,000. **6)** New pump and motor for well #5, which we will receive insurance money for, rounded up is \$25,000-\$30,000. **7)** New water services with the 2024 Water Main Improvements of \$21,000. **8)** Water main repairs on 5th Avenue of \$3,500. **9)** Elm Street water main repair of \$1,800. **10)** Hydrant valves on Elm, and at 1st & Spruce.

Burklund questioned how much is budgeted. Lindgren noted \$860,000 was budgeted for the new well. There is \$400,000 for the water main improvements, which includes \$100,000 for the hydrant at Main & Archie. The engineer's initial estimate was \$100,000 for the hydrant, but that cost is now \$10,000. There is also \$100,000 for engineering and attorney fees. Discussion held. Lindgren will schedule a call with the accountant and Burklund. The bond ordinance was tabled to the May meeting.

Hernandez reviewed the Police Report: **1)** Animal control project. **2)** Complaints about dogs and cats. **3)** Email from the school regarding cats defecating in the playground. **3)** Ordinances need to be updated. **4)** Been in contact with the school administrator, State Director, and three companies that deal with cats. **5)** Are concerns of resources, people who feed the cats, cats multiplying, and fees. **6)** Begin working on the school/playground area, then residential. Custer noted it is not a good situation at the school. Discussion held.

Ruble left the meeting at 6:40 PM.

Roland reviewed: **1)** Valve fixed at park. **2)** Preventative maintenance at the wwtp. **3)** Projects. **4)** Dustin's work while he was gone. **5)** Increase in water usage. Need to follow odd/even watering. **6)** Hydrant replacement. The 10" main can be tapped live with sleeves. **7)** Raising the hydrant on Main for Hunter's Subdivision.

Discussion held on quotes for the hydrant replacement. Lovell Excavating is \$6,900.00 to excavate and install the new hydrant, and Winwater is \$2,639.96 for the supplies for a total of \$9,539.96.

Burklund moved to spend \$9,539.96 for the hydrant replacement. Peterson seconded. Voting Yeas: Burklund, Peterson, Johnson, and Custer. Nays: none. Motion carried.

Aqua Gard and Well Maintenance Program was tabled to the May meeting.

The LPSNRD Annual Water Quality Report was reviewed.

Bids for the Generator Pad, updated electrical bid, and Fire Department driveway were reviewed. Bids were not broken out the same. Discussion held. Johnson will contact A&H and Merritt for updated bids.

Custer moved to have the Maintenance Subcommittee decide on the bid for the generator pad and fire department driveway. Peterson seconded. Voting Yeas: Custer, Peterson, Burklund, and Johnson. Nays: none. Motion carried.

Peterson moved to go with the \$11,300.00 to Progressive to finish the community building wiring. Burklund seconded. Voting Yeas: Peterson, Burklund, Johnson, and Custer. Nays: none. Motion carried.

Roland reviewed: **1)** WWTP Maintenance/Engineer Inspection. Estimated costs are 5,000-10,000, and \$35,000. No action taken. **2)** Cleanup day was scheduled for June 7th. **3)** WWTP License renewal.

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Peterson moved to approve the building inspector report as presented. Custer seconded. Voting Yeas: Peterson, Custer, Johnson, and Burklund. Nays: none. Motion carried.

Anderson reviewed the Zoning Administrator Report including: 1) Floodplain management ordinances are almost done. The Board will review before prior to sending on to DNR and FEMA. 2) Rough draft of the fee schedule. 3) Floodplain permit request. 4) Request to move a propane tank.

Peterson moved to approve the Treasurer Report as presented. Burklund seconded. Voting Yeas: Peterson, Burklund, Custer, and Johnson. Nays: none. Motion carried.

Lindgren noted the cost share check of \$56,375.92 from the LPSNRD was received.

Burklund moved to take \$24,000 to pay off on the loan and put the rest in a CD. Custer seconded. Voting Yeas: Burklund, Custer, Johnson, and Peterson. Nays: none. Motion carried.

Burklund moved to pay the claims. Johnson seconded. Voting Yeas: Burklund, Johnson, Custer, and Peterson. Nays: none. Motion carried. The approved claims are as follows: A-1 Flags \$208.00/prk, gen; Axline Power \$3,187.30/pol; AFLAC \$423.84/ins; Amazon Capital \$624.93/gen, lib, pol, sew; Ameritas Life \$31.44/ins; Aqua-Chem \$146.75/wat; Blue Cross and Blue Shield \$3,046.09/ins; Baker & Taylor \$424.04/lib; Brian Roland \$369.60/wat, sew; Card Services \$228.62/pol, gen; Cash \$63.74/pol, gen; Conner Preston \$75.00/wat; Darrin Barry \$9.96/wat; David's Electric \$563.00/fire; Delta Dental \$182.76/ins; Derek Christensen \$150.00/prk; Eakes \$7.96/gen; FNBO \$506.68/wat, sew, gen; Frontier Coop \$1,821.13/st; Galls \$76.03/pol; Helena Agri-Enterprises \$375.00/prk; Hergert Oil \$74.16/pol, sew; Honor & Remember \$500.00/gen; HOA \$140.44/wat; CSLP \$222.24/lib; Husker Lock \$100.75/wat; Jackson Services \$165.65/gen, sew, wat, fire, prk, st; JEO \$2,039.00/wat; Legion Post #244 \$84.80/prk; Lovell Excavating \$3,600.00/wat; Margaret Lanik \$75.00/gen; Menards \$48.20/st; Merritt Concrete \$11,230.06/st; Mid America Books \$82.65/lib; Midwest Labs \$206.12/sew; Municipal Supply of Omaha \$3,872.80/wat, prk; Mutual of Omaha \$114.05/ins; NDEE \$150.00/sew; One Call Concepts \$18.00/wat; Orkin \$480.00/prk; OPPD \$5,139.96/elec; Otte Oil \$823.18/fire, gen, st; Prairie Mechanical \$3,093.59/sew; Post Office \$706.00/wat, sew; Safeguard Business Systems \$406.71/gen; Sam's Club \$207.08/lib; Sandy Tyrdy \$325.00/gen; Schutt Electrical \$1308.65/prk; Simons \$10.78/pol; Sixty Plus \$70.00/gen; Tony Hernandez \$189.00/pol; Traci Roubal \$75.00/gen; Tyler NE \$394.07/gen; Verizon \$178.86/phones; Waste Connections of NE \$7,998.11/trash; Windstream \$449.48/phones; Payroll Liabilities: American Funds Investment \$1,056.00; Payroll \$20,073.14; United States Treasury \$5,435.40

Tree Board: 1) Discussion held on the location of trees for the park. The Board requested more details of location and type of trees. The Board agreed the trees should be planted in the fall after the splash pad is completed. 2) Arbor Day event.

Peterson moved to approve the Library minutes as presented. Johnson seconded. Voting Yeas: Peterson, Johnson, Custer, and Burklund. Nays: none. Motion carried.

Jodi Sousek and Patty Kettlehut with the Library Board were present to request full time hours for the Librarian. Sousek reviewed: 1) Library history. 2) Library to grow with the town. 3) 26% increase in circulation (42% increase including ebooks). 4) 21.6 % increase in patronage. 5) Hosted 112 programs (previously 37) for a variety of ages and interests. 6) 50 new accounts. 7) Received a \$1,000 Summer Intern grant. Also, received another Intern grant for this summer. 8) Future programs for the aging, men's programs, youth programs, daycare story time and visits, work with village on walking trail with a library story walk, partnership with the school. 9) One year plan to have a full time librarian with benefits and increase programming. 10) In three years evaluate programming and make adjustments, review community needs and growth, look at options for building expansion or new building, and maintain current building and services. 11) In five years start planning for building expansion or new building and fundraising.

Sousek said today they are asking for a full time Librarian with full time insurance and benefits. The library hours would increase from 24 hours a week to 36-40 hours, with additional programs, and would be a grant writer for the town and library.

Peterson requested a proposed budget for the requests. Lindgren will work with Sousek on the 25/26 budget.

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Ruble returned to the meeting at 7:44 PM.

Custer questioned the request for the batting cage lights and the water heater for the concession stand. No bids have been received for the lights yet. Discussion held.

Peterson moved to have the Park Subcommittee make the decision on what we'll do for the water heater and speak with CYRA on a cost share. Custer seconded. Voting Yeas: Peterson, Custer, Ruble, Johnson, and Burklund. Nays: none. Motion carried.

Peterson moved to approve the Fire Department minutes as presented. Custer seconded. Voting Yeas: Peterson, Custer, Ruble, Johnson, and Burklund. Nays: none. Motion carried.

The Five Year Fire Station plan and land purchase was discussed. Serge Derun has requested the Board make a decision on the property at this meeting. He will put the land up for sale if he doesn't get a commitment or down payment from the Village. Johnson will contact property owners along the 3rd Street right-of-way south of Pine for interest in purchasing property. Peterson noted the Board is undecided at this point, we have questions to answer. Peterson suggested a Subcommittee to work with the Fire Department. Peterson and Burklund will be the Subcommittee.

Peterson moved to create a Subcommittee of Peterson and Burklund to review finding land for the Fire Department. Johnson seconded. Voting Yeas: Peterson, Johnson, Custer, Burklund, and Ruble. Nays: none. Motion carried.

The Fire Department COPS Grant for radios has changed, and the Department won't receive as many as expected.

Gushard was present for his maintenance report. 1) Cleanup day set for June 7th. 2) Cardboard dumpster. 3) Grass not growing from the Stream Stabilization Project on the south and north side. The engineer will be contacted.

Peterson presented Gushard with an appreciation certificate for 5 years and thanked him for his hard work.

Burklund moved to approve the minutes for Celebrate Ceresco. Peterson seconded. Voting Yeas: Burklund, Peterson, Custer, Johnson, and Ruble. Nays none. Motion carried.

Custer reviewed the Celebrate Ceresco Committee is requesting a change for the liquor license on Saturday, July 12th to 1 am instead of midnight.

Peterson moved to extend the time of the liquor license for Celebrate Ceresco during Ceresco Days for Saturday, July 12, extended to 1 am Sunday, July 13. Ruble seconded. Voting Yeas: Peterson, Ruble, Custer, Burklund, and Johnson. Nays: none. Motion carried.

Burklund moved to pay the band deposit of \$150.00 to Derek Christiansen with Waco City. Ruble seconded. Voting Yeas: Burklund, Ruble, Custer, Johnson, and Peterson. Nays: none. Motion carried.

Accepting credit cards for Celebrate Ceresco was mentioned and tabled.

Nancy Witters was present to ask about the Trail Subcommittee she is on. No meeting has been scheduled.

A bid from Merritt Concrete was reviewed for the water main break sidewalk repair bids for 1) 5th Avenue-\$900, 2) Elm Street-\$1,800, and 3) Laura Lane sidewalk and curb-\$1,505. The Board agreed the water way on Laura Lane circle needs to be done before the sidewalk.

Peterson moved for Merri to fix the areas at 5th Avenue and Elm Street. Custer seconded. Voting Yeas: Peterson, Custer, Johnson, Ruble, and Burklund. Nays: none. Motion carried.

Lindgren reviewed: 1) The insurance claim for well #5 is filed. 2) Fiscal Year 2026 Community Project Funding phone conference from Don Bacon's office. The deadline is April 25, 2025. In order to apply for these funds a project will

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need to be planned for and ready to go once the application time comes around again next year. 3) Pat Jicka buffed the community building floor.

Ordinance 2025-1 now comes on for third reading. AN ORDINANCE TO ADD THE CELEBRATE CERESCO COMMITTEE TO THE MUNICIPAL CODE OF THE VILLAGE OF CERESCO, NEBRASKA.

WHEREUPON, Chairperson Peterson moved that said Ordinance 2025-1 be approved by its third reading and its title agreed to. Board Member Ruble seconded this motion.

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Peterson, Ruble, Burklund, Custer, and Johnson. Nays: none.

WHEREUPON, the Chair declared that a majority of the members of the Board having voted in the affirmative for the passage and approval of said Ordinance No. 2025-1, the Chair declared Ordinance No. 2025-1 to have been duly passed and adopted as an Ordinance of the Village of Ceresco, Saunders County, Nebraska, and the Chair subscribed his name thereto, and the Clerk attested said signature of the Chair by subscribing her name thereto and affixing thereon the seal of the Village of Ceresco, Nebraska. The Chair then instructed the Clerk to publish Ordinance No. 2025-1 in the manner required by law, within fifteen (15) days after passage.

Ordinance 2025-2 was tabled.

Resolution 2025-5 was tabled.

A procedure to resolve delinquent utility bills, prepared by the attorney, was reviewed. State Statute has changed and now requires a policy to disconnect utilities.

Burklund moved to approve the new disconnect policy. Peterson seconded. Voting Yeas: Burklund, Peterson, Johnson, Custer, and Ruble. Nays: none. Motion carried.

Wireless microphone tabled.

A water leak at RCPS was reviewed.

Ruble moved to extend the meeting 15 minutes to 9:15 PM. Custer seconded. Voting Yeas: Ruble, Custer, Johnson and Peterson. Nays: Burklund. Motion carried.

Discussion held regarding the water leak at RCPS.

Burklund moved to redo the sewer rate for RCPS, based on what they've used before. Custer seconded. Discussion held. This is sewer only. The water portion tabled to next month. Voting Yeas: Burklund, Custer, Ruble, Johnson, and Peterson. Nays: none. Motion carried.

Anderson will send the RCPS bills to the Board for review.

Minimum bill meters for the Churches and Legion were discussed.

Ruble moved to get with the Churches and the Legion about putting digital meters in to not only help the town, but them, to monitor in case of a leak. Peterson seconded. Voting Yeas: Ruble, Peterson, Custer, and Johnson. Nays: Burklund. Motion carried.

Grant writer consideration was discussed. Domonique Harris will be contacted to see if she would be interested in grant writing with a percentage paid, if awarded.

The OPPD annual conference was reviewed. No one is available to attend.

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Peterson moved to adjourn the meeting at 9:13 PM. Burklund seconded. Voting Yeas: Peterson, Burklund, Custer, Johnson, and Ruble. Nays: none. Motion carried.

Scott Peterson, Chair
Joan Lindgren, Clerk